

SANDGATE VERMONT SELECTBOARD MINUTES

SPECIAL MEETING - FEBRUARY 20, 2026

CALL TO ORDER: 6:13pm

ATTENDANCE: Board members: Joe Nolan, Linda Schmidt, John Phelps, Rob Viglas.
Also present: Jessica Lewis Stevens. Minute Taker: Jessica Lewis Stevens

APPOINTMENT OF NEW TOWN CLERK AND TREASURER:

Linda motions to appoint Jessica Lewis Stevens Town Clerk and Treasurer as of midnight February 21, 2026; John seconds; all in favor. Board will post notice of the vacancy and appointment on message boards around town. Joe will speak to Robin Wilcox and offer \$30/hour to train Jessica.

OTHER BUSINESS: Linda inquires and Jessica confirms that **Audit RFPs (requests for proposals) for audit of Town finances** were mailed last week to three firms.

Linda motions to pay for **membership in the Association of Vermont Conservation Commissions** at \$50 annually to allow Town to apply for more grant funds; Joe seconds; all in favor.

There is a need for a **Town representative to the Regional Transportation Advisory Committee**. Joe will ask Jay if he is willing to be the representative.

BCWSA MEETING was Wednesday. Linda will review the meeting minutes to find out what the new fee will be.

ROAD REPORT: Jay has the opportunity to purchase a **new snow plow** at half price for the pick-up truck at the Town Garage. Total cost would be \$5000 and would come out of the Highway equipment fund. Rob motions to approve; Linda seconds; all in favor.

HIGHWAY ORDERS SIGNED, excluding full payment for new truck. Jessica will confirm total amount due prior to Board approval of payment.

MEETING ADJOURNED AT 6:47PM

NEXT MEETING: MARCH 4, 2026 AT 6:00 PM AT TOWN HALL

Respectfully submitted by Jessica Lewis Stevens

A complete recording is available by request at Sandgate Town Hall.